



Job Announcement

RFP – Internal Audit Committee member

Request for Proposal

Required: A member for the Internal Audit Committee of New Kabul Bank

Number of Position: 2

Term: A Renewable Term of one Year

Introduction:

- **New Kabul Bank (NKB) – a full-fledged licensed commercial bank in Kabul -Afghanistan--- is the preeminent financial institution with primary responsibility for providing financial services and commercial activities. NKB is seeking an experienced audit committee member. The Audit Committee of the NKB is responsible for ensuring effective oversight over the finances of the bank, including monitoring internal control systems. The Audit Committee member reporting directly to the Chairman of the Internal Audit Committee.**

It is envisaged that the Audit Committee member will be available in Kabul, Afghanistan to attend the Audit Committee meeting for at most 7 days every month. Reputable companies and individuals are invited to express interest New Kabul Bank to assist in the enhancement of the internal audit regime by contributing informed, professional, and credentialed advice to the Internal Audit Committee.

Experience and Credentials:

- **A Chartered Auditor/Accountant (or equivalent) with at least ten years of experience in the practice of audit and at least five years experience with financial institutions;**
- **Advance degree in a related field;**
- **Current license/certification as an auditor;**
- **Should have experience in the field of IT audit;**

Task to be performed:

- **Participate in the monthly Audit Committee meetings and in the presentation to the quarterly Board of Directors Meetings;**
- **Participate in as required meetings to address issues raised by management and the committee members;**

A professional with complete knowledge and understanding of the role and nature of Audit Committee functions and responsibilities should perform the following tasks;

- **Assist in appointment, compensation, retention and in overseeing the audit, attest and review work of External Auditors.**
- **Establish procedures for the receipt, retention and treatment of qualifications, regarding accounting, internal controls and auditing.**
- **Should establish procedures for strengthening Internal Controls structures and issues;**
- **Should have expertise in Financial products and instruments;**
- **Should have complete knowledge and understanding of Financial reporting and issues;**
- **Advise in the Application of both the International Auditing Standards and International Financial Reporting Standards in the NKB.**
- **Assisting Internal Audit Committee in the execution of activities according to Internal Audit Committee Charter.**

Response:

Please direct your responses including CV's of key personnel, and/or corporate profile, by email to hr@newkabulbank.af . A series of interviews will be conducted in NKB and in Da Afghanistan Bank.

Closing date: 25th Dec. 2011, Contact Number: 0093 (0) 791 601 000